



PURNEA UNIVERSITY, PURNIA

[Estd. In 2018 under the Bihar State Universities (Amendment) Act, 2016 (Bihar Act,13, 2016)]

(Administrative Block, Pratap Nagar, Purnea Bihar – 854301)

website : <https://www.purneau.ac.in>

E-mail : registrar@purneau.ac.in

Ref. No.- PUP(RO – 262/23 PF-I)– R/26 – 728

Date: 18.04.2026

NOTIFICATION

In pursuance of the directions received from the Governor's Secretariat, Bihar Lok Bhawan, vide Letter No. BSU-43/2016–593/GS (I), dated: 07.04.2026, and in accordance with the Statutes relating to Teaching Days and Assessment of Workload, it is hereby notified, for strict compliance, that the prescribed norms regarding attendance and workload of faculty members shall be implemented in all Post Graduate Departments and all Constituent & Affiliated Colleges under Purnea University, Purnia, in letter and spirit.

Accordingly, the following directives shall be adhered to:

1. All full-time faculty members shall **mandatorily remain present in the University/College for a minimum of 5 hours every working day.**
2. The **minimum workload shall not be less than 40 hours per week** during the semester, to be distributed over working days as per norms.
3. The College / Department must ensure **at least 180 teaching days (30 weeks)** in an academic year, excluding admissible leave/vacations.
4. The above provisions are in conformity with UGC Regulations and have **statutory binding force**, and any deviation shall be viewed seriously.
5. All Heads of Departments/Principals are hereby directed to:
 - Ensure strict monitoring of attendance and workload of faculty members.
 - Maintain proper records and registers.
 - Report any deviation or unauthorized absence to the University without delay.
6. Non-compliance of the above instructions shall attract **disciplinary action** as per University rules and applicable statutes.

All concerned are directed to ensure **immediate and strict implementation** of these instructions to ensure good academic output by the faculty members. The Biometric Attendance will be essential for all teaching and non-teaching staff.

By order of the Vice-Chancellor

Svt.
18.4.26
(Prof. Akhilesh Kumar)
Registrar



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Copy to following for information and necessary action:

1. Principal Secretary, Governor's Secretariat, Bihar Lok Bhavan, Patna
2. Director, Higher Education Department, Patna, Bihar
3. All Deans / HODs / Officers, Purnea University, Purnia
4. All Principals of Constituent Colleges, Purnea University, Purnia
5. Dy. Registrar (Estt.), Purnea University, Purnia
6. In-charge IT Cell, Purnea University, Purnia: with a request to upload the same on the University website.
7. P.A. to the Vice – Chancellor, Purnea University, Purnia
8. Guard File

S.K.P.
18.4.26
(Prof. Akhilesh Kumar)
Registrar